

Rochester Conservation Commission
September 24, 2020

Present: Michael Conway, Chairman
Daniel Gagne, Vice Chairman
Léna Bourque
Christopher Gerrior
Maggie Payne

Absent: Kevin Thompson

Laurell J. Farinon, Conservation Agent

The meeting convened by telephone and video conference via Zoom Meeting ID: 830 1035 0167. Chairman Conway called the meeting to order at 6:00 p.m. and stated the purpose of this duly posted meeting was to review responses to the Request for Qualifications (RFQ) for a Peer Review Consultant posted on COMM Buys and distributed to consulting engineering companies.

In advance of the meeting, Agent Farinon sent Commission members proposals from the following peer review consultants listed in alphabetical order:

1. BETA Group, Inc., 89 Shrewsbury Street, Suite 300, Worcester, MA 01604
2. BSC, 349 Main Street, West Yarmouth, MA 02673
3. John Chessia, 215 First Parish Road, Scituate, MA 02066
4. Environmental Partners, 1900 Crown Colony Drive, Suite 402, Quincy, MA 02169
5. Horsley Witten Group, 90 Route 6A, Unit 1, Sandwich, MA 02563

It was noted that the submittal from Horsley Witten Group was e-mailed by the deadline date, but not received by the Conservation Commission office due to an e-mail error. Discussion ensued about whether or not the proposal could be considered. Town Counsel Blair Bailey was contacted and advised that it was in the Commission's purview to consider the proposal.

Chairman Conway asked Agent Farinon to provide comment on each of the proposals, followed by Commission members comments. Overall the Agent and Commission were pleased by the extensive experience of the responding companies, and the high quality of the proposals.

Chairman Conway polled Commission members and asked for their ranking of top three (3) proposals, which are shown in the table below:

Member	#1	#2	#3
Lena Bourque	BSC	Horsley Witten	Environmental Partners
Maggie Payne	Environmental Partners	BSC	Horsley Witten
Christopher Gerrior	Environmental Partners	Horsley Witten	BSC
Vice Chairman Gagne	BSC	BETA	Horsley Witten
Chairman Conway	Environmental Partners	BSC	Horsley Witten

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Chairman Conway recorded the votes and determined that the three top ranked companies were:

1. Environmental Partners
2. BSC
3. Horsley Witten

Discussion ensued and it was agreed that since there were three new large-scale solar filings that require peer review, each of the above firms will be utilized to review one project so that the Commission saw first-hand the work of each company. Member Bourque motioned to hire Environmental Partners, BSC and Horsley Witten for the first round of reviews on the three new projects, Members Gerrior seconded. **The motion passed in a roll call vote of 5 in favor, 0 opposed, 0 abstained (5-0-0).**

Adjournment

Vice Chairman Gagne motioned to adjourn the meeting at 7:00 p.m., Member Gerrior seconded, all in favor. **The motion passed in a roll call vote of 5 in favor, 0 opposed, 0 abstained (5-0-0).**

Laurell J. Farinon, Conservation Agent

Michael Conway, Chairman